



Industry Agreement Commonwealth STEM Industry Internship Program

Program Summary

As a representative of my company, I agree to:

- Provide the VSGC with a point of contact regarding participation in CSIIIP.
- Provide a company description, along with an overview of internships offered in sufficient detail to assist potential interns in their decision making process.
- Select students, make offers and hire students directly as company employees.
- Immediately notify the VSGC when the student has accepted the offer.
- Pay interns a minimum rate of \$10 to \$15 dollars per hour for a 20 - 40 hour work week for an estimated 10 to 12 week period during the summer.
- Notify the VSGC of changes in internship placement, including position, period of performance, or performance issues.
- Ensure a quality internship experience through an exposure to real-world work in the participating company's field with meaningful position responsibilities.
- Provide enrichment activities such as a lunch meeting with senior personnel, company tours, or attendance (as an observer) of a key meeting or other activities that can offer professional development for the intern.
- Complete an evaluation survey at the conclusion of the internship addressing the intern's performance, the company's internship experience, and suggestions for CSIIIP improvement.
- Notify the VSGC if they subsequently hire a former CSIIIP intern, regardless of where the internship was served.

Certification by Participating Company:

I agree to use the CSIIIP application database to place students in internship positions with my company. My company/organization agrees that VSGC is not liable for any misrepresentation on the part of students or their references or for their ultimate job performance. I also agree to hold information presented in student applications as confidential material and will not release this information outside of my company without the student's permission.

Certification is done by acknowledgement on the CSIIIP registration site. A printed copy of this agreement will be mailed to you.